



NOTICE

TO THE MEMBERS OF PGP GLASS PRIVATE LIMITED

NOTICE is hereby given that the **4th Annual General Meeting** ("AGM") of the Members of **PGP Glass Private Limited** ("the Company") is scheduled to be held on **Wednesday, the 25th day of September 2024 at 03:00 p.m. IST** through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") facility, to transact the following business. The venue of the meeting shall be deemed to be the Registered Office of the Company situated at 1102, 11th Floor, Tower 2B, One World Center, Senapati Bapat Marg, Delisle Road, Prabhadevi (West), Mumbai - 400013, Maharashtra, India.

ORDINARY BUSINESS:

- 1) To receive, consider and adopt the Audited Financial Statements (including Audited Consolidated Financial Statements) of the Company for the financial year ended March 31, 2024, together with the Reports of the Board of Directors and Auditors thereon.

Registered Office:

1102, 11th Floor, Tower 2B, One World Center, Senapati Bapat Marg, Delisle Road, Prabhadevi (West), Mumbai 400013, Maharashtra, India

CIN: U74999MH2020PTC349649

E-mail: investor.relations@pgpfirst.com

Website: <https://www.pgpfirst.com/>

Date: August 22, 2024

Place: Mumbai

**For and on behalf of
PGP Glass Private Limited**

**Vaishali Jain
Company Secretary
M.no.: A50319**



PGP Glass Private Limited

Registered Office: 1102, 11th Floor, Tower 2B, One World Center, Senapati Bapat Marg, Prabhadevi (West), Mumbai - 400013, Maharashtra, India

CIN: U74999MH2020PTC349649 GSTN No: 27AALCP5737F1Z4

W: www.pgpfirst.com E: info@pgpfirst.com T: +91 22 3046 6969



NOTES:

1. In accordance with the provisions of the Act, the Ministry of Corporate Affairs ("MCA"), inter-alia, vide its General Circular No. 14/2020 dated April 08, 2020, 17/2020 dated April 13, 2020, 20/2020 dated May 05, 2020, and subsequent circulars issued in this regard, the latest being 9/2023 dated September 25, 2023 (collectively referred to as "MCA Circulars") has permitted the holding of the AGM through VC or through OAVM, upto September 30, 2024, without the physical presence of the Members at a common venue. In compliance with the MCA Circulars, the AGM of the Company is being held through VC/OAVM. The detailed procedure for participating in the meeting through VC/OAVM is annexed herewith as **Annexure- 1** and the same is also available on the Company's website at <https://www.pgpfirst.com/>.
2. In terms of the MCA Circulars, since the physical attendance of Members has been dispensed with, there is no requirement of appointment of proxies.
3. Since the AGM will be held through VC/OAVM Facility, the Route Map is not annexed in this Notice.
4. Attendance of the Members participating in the 4th AGM through VC/OAVM Facility shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
5. Notice of AGM is being sent by email to the members at email addresses registered with the company.
6. Corporate Members are requested to e-mail the company a duly certified copy of the Board Resolution or Power of Attorney authorizing its representatives who would be attending & voting in the said Annual General Meeting in accordance with Section 113 of the Companies Act, 2013.
7. There is no special business to be transacted and hence no explanatory statement is required to be annexed hereto.
8. The Register of Directors and Key Managerial Personnel and their shareholding maintained under section 170 of the Act and Register of Contract maintained under section 189 of the Companies Act, 2013 and relevant documents referred in the Notice will be available for inspection by the members electronically without any fee from the date of circulation of this Notice up to the date of AGM i.e. September 25, 2024. Members seeking to inspect such documents can send their request to the Company Secretary of the Company at vaishali.jain@pgpfirst.com.
9. In case of any queries, members can contact Ms. Vaishali Jain, Company Secretary, at vaishali.jain@pgpfirst.com.



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Annexure-1

Instructions for attending the meeting through Video Conferencing:

1. The facility for joining the meeting shall be kept open for 15 (fifteen) minutes before the time scheduled to start the meeting.
2. During the meeting, where a poll on any item is required, the members shall cast their vote on the resolutions only by sending emails through their email addresses which are registered with the Company. The said emails shall only to be sent to the designated email address i.e. vaishali.jain@pgpfirst.com.
3. The members may join the meeting through zoom call, the meeting id and passcode for which shall be shared with all the members separately through a mail.
4. Members are required to download Zoom app in their systems and to click on "Join a meeting" option as shown at the top of the Home page of that app. Enter the meeting Id, passcode and click on 'Join' option for joining the meeting.
5. The documents required to be placed in the meeting for discussion and taking an informed decision shall be shared through electronic mode with the members.
6. For any further assistance in joining and participating in meeting, you may contact at the below mentioned details:

E-mail: vaishali.jain@pgpfirst.com

Ph. No.: +91 8655862789



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